Central Glasshouse Services
Induction Training
Central Glasshouse Services
PC2 client requirements – Code of conduct

• As a PC2 facility client, we require that you:
  – Ensure all work in PC2 glasshouses is carried out as though the plants are GMO
    o Discuss use of PC2 Glasshouse for non-GMO plants with the Glasshouse Manager
    o Notify the Biosafety Advisor by emailing biosafety@uq.edu.au.
  – Keep anterooms clear at all times
  – Ensure nothing is stored on the floor in PC2 glasshouses
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PC2 client requirements – Safety and hygiene

• As a PC2 Glasshouse facility client, we require that you:
  – Keep your area and equipment clean
  – Ensure appropriate PPE is worn in PC2 Glasshouses

  – Ensure lab coats are removed before leaving the PC2 glasshouses, placed in a sealed container and taken back to your PC2 lab for disinfecting and disinfesting

  – Dispose of your gloves in the biohazard bins prior to departing the Glasshouse

  – Wash hands with hand sanitizers/soap provided
As a PC2 facility client, we require that you:

• Ensure all records are kept up to date in the grey folder in the PC2 Glasshouse
  – Permit
  – Transport records
  – Transport route
  – Plant dealing form
  – Room entry records
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PC2 client requirements – Record keeping and experiment identification

• As a PC2 Glasshouse facility client, we require that you:
  – Ensure all experiments are clearly labeled with:
    o Name
    o lab phone number,
    o start date and expected finish date

  – Ensure each pot is labeled with
    o the GMO,
    o NLRD number,
    o start and finish date

<table>
<thead>
<tr>
<th>GMO</th>
<th>NLRD</th>
<th>Start date</th>
<th>Finish date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sorghum</td>
<td>2555321</td>
<td>01/01/14</td>
<td>30/04/14</td>
</tr>
</tbody>
</table>

Timmy O’Tool
Fake Lab 53152
Mob: 0405 992 396
Start date: 01/01/14
Finish date: 30/04/14
Automated watering only 8:00am and 4:00pm
As a PC2 Glasshouse facility client, we require that you:

- Ensure all waste is disposed of correctly
  - Sharps waste – Yellow sharps containers
  - Biohazard waste – Large yellow wheelie bins
  - Chemical waste – Contact the Chemical Store
- Minimise waste going down the drains
- Ensure all PC2 biohazard waste is double bagged, sealing each bag individually, and placed into a yellow biohazard bin
  - All bins must remain locked
  - Keys are available from Glasshouse staff
- Ensure biohazard bins are moved to pickup point for collection when full (on ramp to Glasshouse 5)
  - Assistance can be provided if requested
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Emergencies

• For all emergencies, call Security first on 336 53333

• Next, call glasshouse staff on 336 53027

• For GMO spills, breakages and infrastructure faults contact the Glasshouse staff on 336 53027 and your supervisor

• Glasshouse staff will contact a UQ Biosafety Advisor

• Please contact Glasshouse staff for first aid assistance
Central Glasshouse Services
Additional PC2 supervisor requirements

• As supervisors of staff, we require that you ensure your staff and students:
  – Are aware of PC2 regulations and permit conditions
  – Are aware of record keeping requirements and ensure that all records are accurate and current
  – Are aware that any work that has the potential to create aerosols, should be discussed with the Biosafety advisor
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• This concludes the PC2 Glasshouse induction information.
  – Please complete Part 2 of the Central Glasshouse Services induction form and submit to glasshouse@uq.edu.au